



Programme on
Monitoring & Evaluation for
Effective Decision Making
(September 15 - 19, 2025)



Administrative Staff College of India
(accredited as उत्कृष्ट by Capacity Building Commission, GOI)

PROGRAMME OVERVIEW

Monitoring and Evaluation (M&E) are critical pillars of effective governance, providing tools and mechanisms for evidence-based decision-making, resource optimisation, and stakeholder engagement. Integrating robust M&E processes enhances efficiency, strengthens legitimacy, and improves the ability to deliver positive outcomes. By tracking progress against defined objectives and performance indicators, M&E helps identify successes, pinpoint areas for improvement, and foster a culture of transparency and accountability.

This programme will equip participants with the essential knowledge, skills, and tools to design and implement effective M&E frameworks. Through theoretical insights, practical case studies, and interactive sessions, participants will gain a comprehensive understanding of M&E methodologies and their applications.

OBJECTIVES

- Understand the fundamental principles and significance of M&E.
- Gain proficiency in designing M&E frameworks.
- Develop practical skills in data collection, analysis, and interpretation.
- Enhance evidence-based decision-making capabilities.
- Learn strategies for evaluating the impact of various initiatives and projects.

CONTENT

Day 1: Foundations of Monitoring & Evaluation

Introduction to core M&E concepts, principles, and their role in governance and decision-making. Overview of key frameworks and essential components for tracking progress and measuring impact.

Day 2: Designing M&E Frameworks

The structured approach to developing M&E frameworks includes setting objectives, defining indicators, and aligning M&E with organisational goals—strategies for ensuring effective implementation.

Day 3: Data Collection and Analysis

Techniques for gathering, managing, and analysing data in M&E. Focus on ensuring accuracy, reliability, and meaningful interpretation of data.

Day 4: Practical Applications and Case Studies

Exploration of real-world applications of M&E across sectors through case studies and interactive discussions. Focus on evaluating performance, measuring impact, and adapting M&E systems to evolving needs.

Day 5: Reporting, Stakeholder Engagement, and Strategic Planning

Strategies for effective reporting, stakeholder engagement, and using M&E insights for informed decision-making. Integration of M&E into strategic planning and development of actionable roadmaps. The programme concludes with a hands-on session where participants design their M&E action plans for real-world implementation.

METHODOLOGY

The programme employs an interactive pedagogy that blends theoretical insights with real-world applications. Learning methodologies include classroom sessions, case studies, group discussions, and experience-sharing exercises to enhance practical understanding and applicability.

FACULTY

Dr Sweety Pandey, Programme Director, is an expert in economic policy, governance, and impact assessment. With a PhD in Economics from Banaras Hindu University, she brings extensive experience from NITI Aayog, PwC, and the National Institute of Rural Development & Panchayati Raj. Her expertise in evaluation frameworks, policy analysis, and performance measurement aligns with the core themes of M&E. The faculty team includes eminent practitioners and industry experts alongside college faculty members.

PARTICIPANT PROFILE

This programme is tailored for junior and middle-level executives/officers from Public Sector Enterprises, Government Ministries, Departments, and autonomous bodies involved in project implementation, policy execution, and performance evaluation. It is particularly beneficial for officials responsible for monitoring and assessing the impact of various initiatives, ensuring accountability, and improving organisational effectiveness.

This programme is aligned with the Karmayogi Model.

Organisational sponsorship is essential

VENUE

The programme is fully residential and the participants will be accommodated in air conditioned single occupancy rooms. The college does not provide accommodation for the family. The college is Wi-Fi enabled in a comprehensive way.

DURATION

The programme duration is 5 days starting from **September 15 - 19, 2025**. The participants are expected to arrive a day before commencement and may leave after the conclusion of the programme.

PROGRAMME FEE

Residential Fee: **Rs. 69,500/-** (US \$ 1086 for foreigners) plus GST as applicable (presently 18%) per participant. The fee covers tuition, board and lodging, courseware (in electronic form) and other facilities of the College including internet usage.

Non-Residential Fee: **Rs. 59,500/-** plus GST as applicable (presently 18%) per participant. The fee covers tuition, course ware (in electronic form) working lunch and other facilities of the College including internet usage.

A discount of 10% on the Programme fee for three or more participants from the same organisation will be given, provided the payment is credited into our Bank account before **September 13, 2025**.

Note: Kindly forward us the details of the Bank/ Wire transfer of the programme fee through email to: poffice@asci.org.in for confirmation.

Bank details are given below:

For Indian Participants:

Bank Account Number	62090698675
Beneficiary Name	Administrative Staff College of India
IFSC Code	SBIN0020063
Bank Name	State Bank of India
Branch Address	Bellavista Branch, Raj Bhavan Road, Somajiguda, Hyderabad - 500 082

For Foreign Participants:

Bank Account Number	62090698675
Beneficiary Name	Administrative Staff College of India
Swift Code	SBININBB327
Bank Name	State Bank of India
Branch Address	Bellavista Branch, Raj Bhavan Road, Somajiguda, Hyderabad - 500 082.
Country	India

MEDICAL INSURANCE

The nominees are requested to carry with them the proof of Medical Insurance. The sponsoring agency is required to endorse the nominees' medical coverage in the event of hospitalization

LAST DATE FOR NOMINATION

Please use the prescribed/attached form. Last date for receiving nominations is **September 01, 2025**. Kindly contact Programmes Officer for further details (contact details are given at the end of the nomination form).

LAST DATE FOR WITHDRAWAL

September 08, 2025. Any withdrawals after this date will entail forfeiture of fee paid, if any.

ASCI ALUMNI ASSOCIATION

Participants of the College programmes will automatically become members of the ASCI alumni association.

CERTIFICATE OF PARTICIPATION

The College issues a Certificate of Participation on conclusion of the programme.

Programme Director

Dr Sweety Pandey

Email: sweety.pandey@asci.org.in

Administrative Staff College of India (ASCI) is taking all the precautionary measures and following all the norms (in light of COVID 19) to provide a safe environment for the participants who are visiting our Campus to attend the Training Programmes.



ABOUT ASCI

ASCI is the first Management Development Institution set up in the country at the instance of the Government of India and industry in 1956 to impart state-of-the-art management education for practicing managers, a legacy that we proudly take forward with a strong alumni of over 1,76,500. We are proud of our alumni which includes the leaders of Indian industry and senior Civil Servants in the government, public sector undertakings to be a part of this unique organisation. We are thankful to you all for the support extended in the past and look forward to your continuing patronage in 2025-26.

Also, ASCI conducts customized programmes for Government of India, State Governments, Public Sector, Private Sector and various international organisations. Our experienced faculty bring to the table a wealth of academic credentials, rich industry exposure and act as a catalyst in the classroom discussions, case study analyses and tutorials. Our faculty also conduct international programmes which provide an exposure to the global best practices. In addition to this, faculty at ASCI also carry out large number of management research activities (typically about 100 each year) which helps them provide the much needed value addition in the training programmes. In addition, we conduct non-residential programmes at our New Delhi Centre as well as off-campus programmes at the venue of the client's choice.



Administrative Staff College of India

Bella Vista, Raj Bhavan Road, Khairatabad, Hyderabad - 500 082, India.

Telefax (Programmes Office) : 0091-40-23324365

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College Park Campus

ASCI, Road No.3, Banjara Hills,
Hyderabad-500 034, Telangana, India
+91-40-66720700/01/02/05
+91-40-66720725

Delhi Campus

ASCI, C-24, Institutional Area, South of IIT
Behind Qutub Hotel, New Delhi-110016.
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+91-11-26866097



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Leadership through Learning

ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Raj Bhavan Road, Hyderabad - 500 082, India

Nomination Form

Programme on

Monitoring & Evaluation for Effective Decision Making

(September 15 - 19, 2025)

Nominee's Contact Information

Name (Mr/Ms)	:	_____	Date of Birth:	_____
Designation	:	_____	Qualification:	_____
Organisation	:	_____		
Address	:	_____		
Phone(s)	:	Office: _____	Mobile: _____	Home: _____
e-mail	:	_____	Fax:	_____

Sponsors Details

Name of the Sponsoring Authority:	:	_____	Designation:	_____
Organisation	:	_____		
GSTIN Number:	:	_____		
Address	:	_____		
	:	_____	Pincode:	_____
Phone(s)	:	Office: _____	Mobile: _____	
e-mail	:	_____	Fax:	_____

Fee particulars

Amount Payable	:	_____	Mode of Payment (DD/Ch/NEFT):	_____
Name of the Bank	:	_____	Date of Instrument/Transfer:	_____
Instrument Number:	:	_____	UTR Number for NEFT	_____

Medical Insurance:

Name of the Insurance Agency	Policy Number	Validity upto
_____	_____	_____
Note: Coverage should be available in Hyderabad, India.		

Signature and Official Seal of the Sponsoring Authority:

NOTE: Forward nomination form to: **Mr. G. Sreenivasa Reddy, Programmes Officer,** Administrative Staff College of India, Bella Vista, Hyderabad-500 082. Phone: 0091-40-66534247, 66533000, Mobile: 9246203535, Fax: 0091-40-66534356, e-mail: **poffice@asci.org.in**